

Minutes of the meeting held in the office of the Head, Department of English on 29-06-2019.

A meeting of the Departmental Committee was held in office of the Head, Dept of English on 29-06-2019 and the following items were on the agenda.

Members Present

Prof Lily Want (in the chair)

Dr Nusrat Jan

Dr Mufti Mudasir

Dr Iffat Maqbool

Dr Tasleem A War

1. The Chair conveyed to the members present that the research scholars who have been provisionally registered for their Ph D programme for the academic session 2018-19 and who have already been awarded their M Phil degree are required to submit their synopses by the 20th of July 2019.
2. The research scholars of 2017 batch would be commencing their seminar presentations in the department in the month of July 2019. It was conveyed to their respective supervisors that they are required to start working on their chapters and will have to make a total of four presentations.
3. It was communicated to the members that both internal as well as external awards for semesters three are to be uploaded by the concerned teachers. Internal assessment awards are to be submitted by 6-07-19 and the external awards latest by 25-07-19.
4. The last item to be taken up for discussion was the departmental picnic for which the students of semester 2 & 3 had been requesting. It was decided that the payment for the same would be borne by the students and faculty after getting due permission from the university authorities.

Dr Nusrat Jan

Dr Mufti Mudasir

Dr Iffat Maqbool

Dr Tasleem A War

Prof Lily Want