

Syllabus for UG level to be implemented w.e.f. August 2022 in accordance with the NEP (2020).

Subject: Functional English

Course Type: Minor

No. of Courses: 1

Semester: I

Credits: 4+2

Unit I: Introduction to Functional English

- Definition and Scope
- English as a Global link language
- Varieties of English: British, American, Indian
- English for Specific Purposes(English for Academic Purposes, English for Occupational Purposes)

Unit II: Phonetics

- Speech Mechanism
- Introducing Speech sounds of the English Language
- Phonetic Symbols in the English Language
- Vowels/Diphthongs
- Consonants

Unit III: English in Everyday Situations

- Greetings/ Introducing oneself
- Making Requests/seeking permission
- Asking for and giving information/ Complimenting/Apologizing
- Expressing likes and dislikes/ Describing people
- Role Play: Definition and Meaning/ Identifying and acting out different situations/ Telephonic conversations

Unit IV: Vocabulary Building

- Word Formation using Prefixes and Suffixes
- Idioms and Phrases
- Collocations/ Antonyms and Synonyms
- Spelling and Sound patterns in English
- Digital/ Internet Terminologies

Tutorial: Practicals based on Unit II, Unit III and Unit IV

Suggested Readings:

Singh, Gajendra. *Functional English*. Cengage India.

Kakarla, Ujjwala, et al. *Functional English for Communication*. Sage Publications.

Labade, Sachin Ramesh et al. *Communication Skills in English*. Orient BlackSwan.

O' Connor, JD. *English Phonetics and Phonology*. Cambridge University Press.

Leach, Geoffrey. *A Communicative Grammar of English*. Taylor and Francis.

Online Resources for English Language Learning

Websites & Apps

1. BBC Learning English

<https://www.bbc.co.uk/learningenglish/english/>

2. Cambridge English

<https://www.cambridgeenglish.org/learning-english/>

3. British Council's Learn English

<https://learnenglish.britishcouncil.org/>

Youtube Channels

1. BBC Learning English

<https://www.youtube.com/c/bbclearningenglish/playlists>

2. Rachel's English

<https://www.youtube.com/c/rachelsenglish>

3. EnglishClass101

<https://www.youtube.com/c/EnglishClass101>

4 Pronunciation with Emma (**exclusively for Pronunciation**)

<https://www.youtube.com/c/PronunciationwithEmma>